

PORTA DOCK

Manufacturers of Quality Docks & Boat Lifts Since 1966

Job Title	<i>General Labor – Fabrication and Banding</i>
Reports To	<i>Operations Manager</i>

Job Purpose

This position will be working as a general laborer in both the banding and Fabrication departments. The position will be working on cabling and banding lifts together with designated components. Banding employees must have the ability to work independently and with a sense of urgency to band finished product and ready product for shipment. When banding is complete the employee will work producing fabricated aluminum and steel parts by following work instructions with the aid of blueprint drawings. Fabricator must have the ability to accurately set up and operate a wide variety of manufacturing equipment.

Duties and Responsibilities

- Ability to read and interpret documents furnished in written, oral, diagrams.
- Ability to follow the work order instructions, maintenance instructions, quality, and procedure manuals to fabricate and assemble the product.
- Good mechanical & structural aptitude.
- Use basic math skills to ensure parts are made correctly.
- Must be able to read a tape measure.
- Places metal parts on fixtures, attaches jigs, clamps, etc. as needed to hold parts in the proper position.
- Operate equipment such as saws, brake press, shear, drill press, ironworker, sanders, and various hand tools.
- Perform quality control checks.
- Perform basic equipment maintenance.
- Operate a forklift.
- Wash assemblies
- Assemble products from component parts.
- After determining how parts should connect, use hand or power tools to trim, shim, cut, and make other adjustments to fit components together. Once the parts are properly aligned, they connect them with bolts and screws pieces together.
- Follow safety guidelines and procedures.

Qualifications

- 6 months of experience in a fabrication manufacturing environment.
- Experience using various hand & manufacturing tools.
- Ability to communicate both verbally and in writing.
- Ability to lift 50 pounds.
- Must be able to work independently, self-starter, but also have a positive team attitude.
- Sound analytical thinking, planning, prioritization, and execution skills.

Working Conditions

Position is located at Porta-Dock, Inc. in Dassel, MN. Production hours are Monday to Friday from 7:00 AM – 3:30 PM and overtime as needed.

Physical Requirements

Must be able to lift heavy objects up to 50 lbs. on a regular basis. Employee is required to stand for extended periods of time, and do repetitive tasks with hands and finger movements.

Direct Reports

N/A